

College-Based Fee Student Travel Proposal

Date submitted to Lisa Wallravin; ERSS A.A.: _____

Applicant.

Name: _____

Major and year: _____

Phone number: (optional) _____

Email: (optional) _____

Event attending: _____ **Dates:** _____

Have you participated in CBF-funded travel in the past?

___ Yes. When? _____ What event? _____ Allocated amount: _____

___ No.

Participation at the event.

___ Oral presentation. Describe: _____

___ Paper. Describe: _____

___ Poster. Describe: _____

___ Other. Describe: _____

Travel schedule. Indicate how and when you will be traveling.

Travel and accommodation budget.

Air travel: _____ Event fee: _____

Hotel: _____ Rental car/Airport shuttle: _____

Food (\$15/day): _____ Other: _____

Be sure to attach a copy of your conference registration form, as well as your airplane, hotel, rental car, etc. reservation.

Total allocation requested: _____

Participation at home campus after the event. Elaborate: _____

What arrangements have you made? _____

Faculty/club coordinator: _____ **Signature:** _____

Applicant signature: _____ **Date:** _____

All participants receiving funding agree to conduct themselves respectfully in accordance with university policies as they are representing the ERSS department, the College of Agriculture, and Cal Poly State University.